**İŞ BAŞVURU FORMU**

Adınız / Name :.................................................... Soyadınız /Surname: ................................................

PHOTO

TC No : .................................................................. Passport No : ............................................................

Doğum Yeri / Place of Birth: ..................................... Doğum Tarihi/Date of Birth: ......../........../..........

Cinsiyet /Sex: Kadın/Female Erkek/Male

Medeni Hal/Marital Status: Bekar/Single Evli/Married

Devamlı Adresiniz / Permanent Home Address : .............................................................................................................................................................................................

Cep Telf./Mobile Numb : ................................................... Yakınınıza ait Tlf..............................................................

E-Mail: ……………………………………………………………………… MSN/Skype :……………………………………………………………………

**Eğitim Durumu / Educational Status**

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| --- | --- | --- | --- |
| *Okul Adı - Şehir /Name of School- City* | *Başlama Tarihi*  *Years Attendant* | *Mezuniyet Tarihi Graduation* | *Bölüm /Department* |
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**Lisan Durumu/ Language Skills**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Bildiğiniz Lisanlar / Languages* | *Konuşma /Speaking* | | | *Yazma/ Writing* | | | | *Anlama/Understanding* | | |
| *Orta*  *Fair* | *İyi*  *Good* | *Çok İyi*  *Fluent* | *Orta*  *Fair* | | *İyi*  *Good* | *Çok İyi*  *Fluent* | *Orta*  *Fair* | *İyi*  *Good* | *Çok İyi*  *Fluent* |
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**İş T ecrübesi / Professional Experince**

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| --- | --- | --- | --- | --- | --- |
| *İşyerinin Ünvanı*  *Name of company* | *Ünvan / Görev*  *Title / Duty* | *Giriş Tarihi*  *Employment date* | *Çıkış Tarihi*  *Termination date* | *Son Üçret / Yıllık Bürüt*  *Last Annual / Gross* | *Ayrılma Nedeni*  *Reason of leaving* |
|  |  |  |  |  |  |
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**Kullandığınız ofis araç gereçleri, bilgisayar programları, dil ve yazılım**

**Usage of office equipment, computer languages, software:**

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**Başvurduğunuz Bölüm ve Görev/ Position applied for?**

………………………………………………………………………………………………………………………………………………………………………………………….

**Şahsi Referanslar / References**

|  |  |  |
| --- | --- | --- |
| *İsim / Name* | *Adres / Address / Telefon / Phone* | *İşi / Occupation* |
|  |  |  |
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***Yukarıda vermiş olduğum bilgilerin doğruluğunu beyan eder, aksi ispat edildiği takdirde işime tazminatsız ve ihbarsız sonverilmesini kabul ederim.***

*I herewith confirm that all above information is correct, otherwise I accept termination of my service agreement without any legal payment.*

Ad Soyad /Name Surname : …………………………………………….…………………….

Tarih / Date : ………/ ….. / …...... İmza / Signature : .............................

|  |
| --- |
| **Eğer personel Kabul edildiyse**  *If accepted for employment*    **Başlama Tarihi**/*Date to start :…………………………………………………*  ***Görev****/Job Title : ……………………………………………………………….…..*  ***Birim****/Department : …………………………………………………………..….*  ***Maaş****/Salary : ……………………………………………………………………….* |

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| --- |
| Onay  ………………………………………… …………………………………………….. ………………………………………..  ………………………………………… …………………………………………….. ………………………………………..  Birim Yöneticisi İnsan Kaynakları Genel Sekreter  Ad Soyad /İmza Ad Soyad /İmza Ad Soyad /İmza |