

	Not Observed 0	More emphasis recommended 1	Adequately implemented 2	Accomplished very well 3
<b>Planning and Time Management :</b>				
The main aim of the lesson is achieved (The (main and sub) aims of the lesson are achieved)				
Allocates enough time for pre-, while-, and post-stages and time is managed effectively				
Presents tasks clearly and tasks are logically ordered so that students can follow the lesson				
Smooth transition from one activity to the next				
<b>Engagement and Teaching:</b>				
Engaging tasks are included in the lesson				
Activities relevant and challenging enough for the level of students				
Demonstrates ability to use innovative and various effective methods and materials				
Models, demonstrates, and provides effective examples and visuals when teaching				
Uses appropriate elicitation techniques and avoids long explanations				
Asks CCQs (comprehension check questions) effectively to check student understanding				
Uses various interaction patterns (individual, pair and group work) and ensures fair student participation				
Ensures the students have enough opportunities to produce oral and/or written work				
Monitors students genuinely in class (checking students' comprehension, ensures students do the right section and get the right answers, helping weaker students, etc)				
Handles unexpected issues in class (e.g., handle malfunctioning technology, students without books, etc)				
Provides constructive feedback using different techniques and/or re-teaches when necessary				
Shows improvement by taking the previous class observation feedback into consideration				
<b>Communication and Classroom Atmosphere :</b>				
Speaks clearly and uses his/her voice effectively				
Instructions are clear, concise and checked effectively through ICQs (instruction checking questions) when needed				
Uses accurate language and grades the language depending on the level				
Tries to reduce his/her teacher talking time				
There is a good class atmosphere				
Praises and responds to student questions				
Approaches students appropriately (teacher's attitude, communication, interaction)				
Arranges the classroom appropriately relevant to the lesson objectives before and/or during the lesson				
Demonstrates enthusiasm, involvement, and interest in lesson presentation				